

# **Policy & Procedure Manual**

## **Hewitt-Trussville High School Bands**

**2022-2023  
School Year**



HTHS Band Family,

The time has arrived once again to dust off marching instruments, break in the marching shoes, and head to the practice field. We're excited to be a part of another installment of the Hewitt-Trussville High School Band, and I hope you are too! There are many exciting things that we will be doing this year!

Within these pages you will find answers to many of the questions you might have regarding the band, as well as general rules we follow as an organization. This manual is edited each year and should be used as a guide and a reference by all involved with the Hewitt-Trussville High School Band Program.

As with any manual like this, it is not exhaustive. There will be situations that we may encounter as a group, or you may encounter as an individual, that will require individualized decision making by the administration of this organization. However, using your better judgment, and doing the right thing, will always prove successful.

We are more than excited about this year, and we look forward to working with you all again! Let's raise the bar, continue to excel, and have a great time as we do so!

ALWAYS BE EXCELLENT!

Mike Guzman  
Director of Bands  
Hewitt-Trussville High School

A.J. Adair  
Associate Director of Bands/Percussion  
Hewitt-Trussville High School

Shannon Moore  
Associate Director of Bands  
Hewitt-Trussville High School



# ENSEMBLES

## Instrumental Groups

The following are the current instrumental ensembles offered at Hewitt-Trussville High School. Membership is determined via audition and/or placement. Please note: Prior experience playing a musical instrument and ability to read music are required to be a member of any of the instrumental groups within the Hewitt-Trussville High School Band program.

### Wind Ensemble

The Wind Ensemble is the top performing concert ensemble at Hewitt-Trussville High School. The ensemble consists of a predetermined number of each instrument and performs advanced to collegiate-level literature (grade 5&6). Membership is based on audition results and selection by the directors. Wind Ensemble personnel are expected to be instrumentalists of the highest caliber and therefore actively engaged in honor bands, solo and ensemble, and chamber groups. Participation in all performances is required. Auditioning for the Alabama All State Band is strongly encouraged. The fee for this ensemble is listed in the fee schedule. **Prerequisite:** Participation in Marching Band.

### Symphonic Band

The Symphonic Band is the second performing concert ensemble at Hewitt-Trussville High School. The ensemble consists of a predetermined number of each instrument and performs advanced to collegiate-level literature (grade 3&4). Membership is based on audition results and selection by the directors. Symphonic Band personnel are expected to be instrumentalists of the highest caliber and therefore actively engaged in honor bands, solo and ensemble, and chamber groups. Participation in all performances is required. Auditioning for the Alabama All State Band is strongly encouraged. The fee for this ensemble is listed in the fee schedule. **Prerequisite:** Participation in Marching Band.

### Concert Band

The Concert Band is the third performing concert ensemble at Hewitt-Trussville High School. The ensemble consists of a predetermined number of each instrument and performs intermediate level literature (grade 3). Membership is based on audition results and selection by the directors. Concert Band personnel are expected to be instrumentalists of the highest caliber and therefore actively engaged in honor bands, solo and ensemble, and chamber groups. Participation in all performances is required. Auditioning for the Alabama All State Band is strongly encouraged. The fee for this ensemble is listed in the fee schedule. **Prerequisite:** Ability to read music.



## **Jazz Band (Concert Jazz Band, CJB)**

The Jazz Band is comprised of set jazz instrumentation and is open to the following instrumentalists:

- Saxophone (Alto, Tenor, Baritone)
- Trumpet
- Trombone (Bass Trombone)
- Percussion
- Piano
- Guitar
- Bass Guitar
- Vocalist

This group performs at numerous activities throughout the year and participation in all performances is required. Membership is based on audition and selection by the directors and is open to all high school instrumentalists. Auditioning for the Alabama All State Jazz Band is strongly encouraged. The fee for this ensemble is listed in the fee schedule. **Prerequisite:** Participation in Marching Band and one of the following: Concert Band, Symphonic Band, or Wind Ensemble.

## **Marching Band**

The Husky Marching Band is the largest organization on the Hewitt-Trussville High School Campus. Membership in this organization is open to members of the band program. This ensemble performs at all Hewitt-Trussville High School home and away football games. The Husky Marching Band also performs at the annual Trussville Marching Invitational, regional marching band competitions, and many parades, both regional and national. Participation in all performances is required. The fee for this organization is listed in the fee schedule. Upon completion of this course, the student may receive a waiver for the LIFE credit.

## **Concert/Marching/Jazz and Indoor Percussion Ensemble**

The various Percussion units are an integral part of the HTHS Band program. All percussion students audition for concert, marching, jazz, and indoor percussion ensemble. Please note the directors reserve the right to adjust the position of students in the percussion section for any reason. More information regarding various performing opportunities can be obtained by contacting Mr. Adair at [Jerry.Adair@TrussvilleCitySchools.Com](mailto:Jerry.Adair@TrussvilleCitySchools.Com).

## **Basketball Pep-Band**

Basketball Pep-Band is an outgrowth of the Hewitt-Trussville High School Band. The Pep-Band will perform at 3-4 games per season (Spring). The Pep-Band will be comprised of section leaders and Freshman. These are considered regular performances and are mandatory.

## **Band Lab**

Band Lab is offered throughout the day. This class is utilized by students to perform small group literature, work on All State music, and prepare for individual auditions. This class is offered as a whole or half credit. All students will be required to learn the Alabama All State materials and will submit weekly assignments for a grade.



# AUXILIARY GROUPS

The Auxiliary units are an integral part of the Husky Marching Band. Below is a brief outline of each of the units. Further information is available by contacting the Auxiliary Directors, Sara Barriault and Chaney Bowers.

## Color Guard

Color Guard uses various techniques to add a visual presence to the Husky Marching Band through a combination of flag work and choreography. Membership in this organization is based on audition. Rules and regulations are outlined in the Auxiliary Constitution. Further, all auxiliary units are expected to abide by the rules and regulations in this manual. Upon completion of this course, the student may receive a waiver for the LIFE credit.

## Highsteppers

Highsteppers use various techniques to add a visual presence to the Husky Marching Band through dance techniques and choreography. Membership in this organization is based on audition. Rules and regulations are outlined in the Auxiliary Constitution. Further, all auxiliary units are expected to abide by the rules and regulations in this manual. Upon completion of this course, the student may receive a waiver for the LIFE credit. Highsteppers also perform at various other events including selected HTHS home basketball games. All performances are mandatory.

# FEE SCHEDULE

## Wind Ensemble

Class Fee	\$50.00
School Instrument Rental Fee	\$50.00 (per semester)

## Symphonic Band

Class Fee	\$50.00
School Instrument Rental Fee	\$50.00 (per semester)

## Concert Band

Class Fee	\$50.00
School Instrument Rental Fee	\$50.00 (per semester)

## Jazz Band (CJB: Concert Jazz Band)

Class Fee	\$25.00
School Instrument Rental Fee	\$50.00 (per semester)



## Auxiliary

Class Fee	\$50.00
-----------	---------

## Marching Band

Band Fee/Band Camp Fee	\$175.00
Band Uniform Rental Fee	\$125.00
Uniform Cleaning Fee	\$75.00

Band shoes and other items may be used from year to year, if in good condition. The fees above do not represent other items students may need. (New for 2022: All students will need to purchase BLACK marching shoes).

Fundraising opportunities will be available to offset some of the costs. School instrument rental fee does not include instrument accessories or repairs. Percussionists are required to have a stick bag with an assortment of commonly used sticks/implements. Percussionists must purchase the sticks for their Marching instrument.

## Chamber Ensembles

There are no fees associated with Chamber Ensembles. Entrance fees to competitions and honor bands are paid by the members of the ensembles.

## Auxiliary Units

Please refer to the Auxiliary Constitution for an outline of the fees associated with these groups.

## Reimbursement of Fees

All students must adhere to the payment calendar. If a student has fundraising profit from a fundraiser, it is NOT refundable as it is for the general fund. Refunds will only be given if it is a payment outside of money fundraised. Credits of any kind will NOT transfer to the next year.

## Transfer / Roll-Over of Credit

Money in a student's account from fundraising cannot be used for any other activities other than those that are part of the Hewitt-Trussville High School Band Program. Fundraising credits will not roll over from year to year. This is Hewitt-Trussville High School policy.



# **POLICIES AND PROCEDURES**

## **Volunteering/Chaperoning**

All members of the HTHS Band must have a parent/guardian or representative (16 years of age or older) complete three (3) volunteer events for your student to participate in the yearly spring trip. One (1) of those volunteer events must be high school varsity football concessions (Friday night). The program runs on the revenue from concessions, and it is critical that we staff the events.

Concession events:

1. Friday night high school football games
2. Thursday night middle school games
3. Monday night high school Junior Varsity games
4. Track meets
5. Trussville Marching Invitational concessions

Non-Concession events:

1. Uniform distribution
2. Away game chaperoning
3. Miss Hewitt Husky Pageant
4. Rock-a-thon chaperoning
5. Trussville Marching Invitational (TMI)

## **Absences**

An absence from an after-school rehearsal or performance will be excused in the case of illness of student involved or a death in the immediate family. The student, or parent, must notify the directors prior to the absence. All other absences are unexcused and will negatively affect the student's grade.

### **Performance Day Absence**

If a student is sick the day of a performance, the parent should notify the directors to ensure we will not expect them at the performance. A written parent or doctor excuse will be needed for this absence to be excused.

### **Marching Band Rehearsals**

Marching Band rehearsals occur on the following days:

Every Monday and Tuesday, 3:30pm-5:30pm and Thursday, 2:30pm – 5:30pm, Fall Semester. As the season progresses there may be instances where rehearsal hours or rehearsal days are reduced. These changes will be made with advance notice.

### **Classroom Absences**

All classroom absences will be governed by the policies and procedures in the Hewitt-Trussville High School Student Handbook.



## Grading Procedures

The following are grading procedures for the instrumental classes. All other areas should refer to their specific policies for grading.

### Grading Outline

The following points will be given for each of the following activities:

In Class Rehearsal	100 Points each
Outdoor Rehearsal	100 Points each
Performance	100 Points each
Music Performance Test	100 Points each

The following deductions will be used during each of the activities:

No Instrument in Rehearsal	50 Point Deduction
No Music in Rehearsal	25 Point Deduction
No Pencil in Rehearsal	10 Point Deduction
Improper Footwear for Outdoor Rehearsal	10 Point Deduction
Late for Rehearsal	20 Point Deduction
Late for Performance	50 Point Deduction
Unexcused Rehearsal Absence	100 Point Deduction
Unexcused Performance Absence	100 Point Deduction
Improperly Attired for Performance	50 Point Deduction
Conduct Rule Infraction	50 Point Deduction per instance
Travel Conduct Rule Infraction	50 Point Deduction per instance
No Instrument for Performance	100 Point Deduction
Cellular phone use in rehearsal	50 Point Deduction

In the instance of an excused absence, the student will not receive a grade for that activity. Therefore, the event will count neither for nor against them.

### Required Materials

You will need the following items each day in band:

1. Instrument in good working condition
2. Mechanical "Click" Pencil with eraser
3. Black, 1 inch, 3-ring binder
4. Top loading page protectors
5. Music and handouts in binder





## CODE OF CONDUCT

1. All rules and regulations set forth by Trussville City Schools and Hewitt-Trussville High School will be enforced.
2. Do not talk during rehearsals. Pay attention and do your best to improve on your instrument by learning as much as possible.
3. Have your instrument, music, and pencil and be seated by the tardy bell. Class will begin 2:00 after the late bell – if you are not seated and ready you are late!
4. Unpack your instrument in the locker area – do not stand around and socialize.
5. Pencils are required at every rehearsal.
6. Respect each other and the music you are making.
7. Practice clothes/snacks can be stored in dressing rooms, never in your band locker.

### Travel Policies and Procedures

1. Be on time. The buses will leave at the predetermined time. If you are late, it will become your parent's responsibility to get you to the event.
2. There will be two people per seat.
3. Students will sign up for a bus at the beginning of the year. **THIS WILL REMAIN THEIR BUS THROUGHOUT THE YEAR. THERE WILL BE NO CHANGES.**
4. Be courteous to everyone you encounter.
5. On trips where we stop to eat, we will often pre-order meals to be delivered to a location. We very seldom stop at a restaurant or food court.
6. You should be dressed in the way the directors instruct you to be when leaving the school. If it is a long trip, there will be an area in which to change upon arrival.
7. Transportation to all band activities will be via Hewitt-Trussville High School bus unless other charter arrangements have been made by the proper school authorities.
8. Only Hewitt-Trussville High School Band students, staff and the designated chaperones will be allowed to ride the buses.
9. Students will ride to and from all activities with the band.
10. Students will not be released until all equipment and uniforms have been properly stored. Students will be dismissed by a director.
11. All rules and regulations pertaining to school bus behavior and expectations will be observed as per the Trussville City Schools Code of Conduct.
12. Students will not be allowed to eat and drink on buses.
13. Music is permitted only with headphones. **NO BLUETOOTH SPEAKERS!**
14. Students will obey the bus driver and chaperones at all times showing the courtesy and respect expected from a Hewitt-Trussville High School Band member.
15. Students assume full responsibility for the security of their possessions on the bus. Students will not be allowed to carry personal items to the performance area, nor should they expect chaperones to care for their personal property.
16. During overnight trips, if a student violates school behavior policies or band behavioral policies, they will face discipline from the school as well as from the band. Any student who violates school or band policies will not be allowed to travel with the band for the remainder of their tenure in the program.



# PERFORMANCE ETIQUETTE

1. Everyone should be in uniform from the point you arrive at an event until the point you leave an event.
2. Be courteous to EVERYONE you encounter.
3. Be respectful of other bands. Do not talk during their performance. Clap at the appropriate times.
4. Do not distract another band from performing. This includes when another band is performing in the stands.
5. Do not talk during a band's stage performance.
6. Do not enter or exit during a band's stage or field performance.
7. Only play with the band. No unorganized "noodling" and/or "pecking".
8. No food and drinks are allowed in the stands. (other than provided bottled water)
9. No visitors from outside the band allowed into the band section. Parents may stop by at any time as long as they do not impede on the student's performance or get in the way of instruction. NO BOYFRIENDS OR GIRLFRIENDS!
10. All members should stay within their sections in the position designated by their section leader.
11. Be ready to play at all times. Do not set your horns down, hold them in your hand or in your lap!
12. Students will be allowed to visit the restrooms before the game and during the third quarter.
13. Students need to make certain that they eat before reporting to the band room to dress in uniforms.
14. Stay in full uniform at all times!!!

## Uniform Rules and Specifications

Uniforms are owned and maintained by Hewitt-Trussville High School Band. Maintenance includes all cleaning and repairs within normal usage by members of the Hewitt-Trussville High School Band. A uniform rental and cleaning fee are included in the cost of yearly fees.

Hewitt-Trussville High School does not own the auxiliary uniforms. Those uniforms are owned and maintained by the individual auxiliary member.

## Displaying

Uniforms worn by members of the Hewitt-Trussville High School Band are an outward and visible sign of the pride and dedication of our organization. It is a visible symbol of that which we stand for and the standard of excellence that we are trying to achieve and maintain. The public recognizes and judges us by how we look as a group. When in uniform we as individuals are acknowledging that we are a part of an organization and will conform to the rules and regulations of such. As such, the uniform shall always be worn in a manner consistent with these beliefs and high ideals.



1. Everyone will wear the same uniform as directed by the Band Directors.
2. The uniform must be always worn correctly.
3. No instrumentalist or Drum Major will be allowed to wear any jewelry not designated as part of the uniform. THIS INCLUDES ANY TYPE OF PIERCING, RINGS, NECKLACES, OR BRACELETS.
4. Any visible tattoos or other body art must be concealed when in uniform by way of makeup concealer or clothing.
5. Tall BLACK socks must be worn when in Marching Uniform.
6. Pants must be the correct length and not sagging or too high.
7. Hem line in your pants must be intact.
8. Uniforms should be picked up and returned as specified.
9. Wind and Percussion students will be required to participate in an event regardless of if they have forgotten a uniform part. Students missing uniform parts will stand at attention on the front sideline and will NOT march. Auxiliary students will not perform if missing part of their uniform or equipment. Please see Auxiliary constitution for questions.
10. Grade deductions will occur for all uniform parts missed or not properly worn.
11. Students will wear only approved clothes under the band uniform (i.e. shorts and t-shirts provided by the band).
12. Students will not eat, drink, or chew gum in uniform unless directed to by the Band Directors.
13. Students will refrain from public displays of affection while in uniform.
14. Students will remain in full uniform as directed by the Band Director. Coats are to remain buttoned, and collars fastened unless told otherwise by the Directors.
15. Students may not ever display the uniform in a haphazard, casual, or unsightly manner.

### **Uniform Assignments**

1. Each band member will be assigned a numbered uniform jacket and bibbers in a garment bag labeled with their name and uniform number.
2. Each student will be fitted for and assigned a numbered hat in a hard case. The hat number will not match the uniform number. Each box will be labeled with the student's name on blue painter's tape. This tape must remain on the box for easy identification.
3. Please be aware that once a hat is fitted that will be the hat you will wear for the duration of marching season, so make sure your hair is the way you will wear it for the whole season. We do not have enough hats to reassign because of changes in hairstyles. All hair must be put up under the hat (Shako), so everyone looks uniform from the stands.

### **Repair/Alterations/Replacement**

1. Absolutely NO ALTERATIONS of any kind are allowed on the uniforms! The uniform bibbers have snaps on the hem for easy adjustment. The pants should touch the top of your foot, but not pool at the bottom. It should be a clean line all the way down the leg.
2. Uniforms are routinely repaired and replaced by the Band Foundation. However, in the event that repairs are required, and parts need to be replaced due to negligence on the part of the student, that student may be charged for the repairs and/or replacement parts. Negligence will be decided by the directors.



## Drum Major Uniforms

1. Drum Major uniforms are owned and maintained by the Hewitt-Trussville High School Band. Student will pay the same fees as stated above.
2. Students who cannot wear the uniform with pride and dignity upholding the high ideals and beliefs of our organization will be denied the privilege of wearing the uniform.

## UNIFORM CLEANING

1. The band directors will explain specific procedures for leaving uniform jackets for cleaning to the students before the first game.
2. Jackets will be dry cleaned as scheduled by the band directors. Before your jacket is turned in to be dry cleaned, hook it onto a hanger by the buttonhole to be kept at home until you pick your jacket back up.
3. Bibbers are to be machine washed at home in cold water on the normal cycle using standard detergent. **Do NOT use bleach!** Tumble dry with low heat, remove promptly and hang neatly. Pants should be hung with center crease.
4. Students will need to know their uniform numbers when picking up cleaned jackets as they will be hanging in numerical order.
5. If you have problems with your uniform such as missing buttons, broken zippers, etc. please notify one of the uniform team members so they can make sure it gets fixed.

## STUDENT LEADERSHIP

Student leaders are a vital part of the band infrastructure and are necessary to aide in teaching and discipline. A student leader's authority is a direct link to the Band Directors, sponsors, and instructors.

Student leaders will make requests of their sections and/or subordinates. All students are expected to comply with those requests. Should a student feel that a request made by a student leader is unreasonable, they should bring it to the attention of the Directors in a timely manner.

All student leaders are required and expected to work with their subordinates with a positive, cooperative, and nurturing attitude demonstrating a work ethic that is conducive to the promotion of excellence within the Hewitt-Trussville High School Band Program.

### Drum Major

Drum Major is the highest-ranking student leadership position in the Hewitt-Trussville High School Band Program. The Drum Major(s) is expected to assist in making the program run as smoothly as possible. The Drum Major(s) and Directors work very closely in all matters. The Drum Major's authority is a direct link to the Band Directors. The Drum Major(s) is not only a conductor for the music but should also be the motivational leader of the band. They, like the Directors, should be as equally concerned with the "heart" of the band as well as the music.



## Drum Major Responsibilities

The Drum Major's responsibilities will include, but are not limited to:

1. Conducting the field music at all Marching Band performances and rehearsals
2. Supervising section leaders and assisting with music and marching
3. Supervising the various duty managers and assisting with the organization of their job descriptions
4. Assisting the Directors in logistics and other areas that are deemed necessary.
5. Setting up and assisting with basics block.

## Drum Major Tryouts

Students interested in becoming Drum Major should apply once leadership applications are made live. The directors will decide who the new Drum Majors will be with input from the staff via an audition.

## Drum Major Audition Requirements

1. Must be a sophomore or older in good standing and have at least one year of marching experience with the Hewitt-Trussville High School Band
2. Must be making satisfactory academic progress
3. Must be making exemplary progress musically on their major instrument (Musical leadership, i.e., trying out for All State, All District Bands, be able to play all 12 major scales, participate in Solo & Ensemble etc)
4. Must have displayed a character of leadership and cooperativeness
5. Must be current on all school financial obligations
6. Must attend regular meetings throughout the year as Directors see fit

**The Band Directors has the right to suspend the Drum Major audition process in part or at any time and appoint a Drum Major if necessary.**

## Section Leaders

Section Leaders are expected to assist in making the program run as smoothly as possible. Section Leaders, Drum Majors, and the Band Directors work very closely in all matters that directly affect the band or the performance of the membership. The Section Leader's authority is a direct link the Band Director.

## Section Leader Responsibilities

The Section Leader's responsibilities will include, but are not limited to:

1. Supervise and assume responsibility of their sections marching and musical assignments
2. Assist the Directors with logistics and other areas that are deemed necessary
3. Are responsible for distribution, collection, and inspection of uniforms prior to all performances
4. Are responsible for contacting new and returning members over the summer and verifying they are,
  - a. Aware and ready for camp
  - b. Made all necessary uniform and apparel orders.



## Section Leader Selection Requirements

1. Must be in good standing and have at least one year of marching experience with the Hewitt-Trussville High School Band.
2. Must be making satisfactory academic progress
3. Must be at or near the top of their section in terms of musical skill, development, and expertise
4. Must have displayed a character of leadership and cooperativeness through the previous year
5. Must be current on all school financial obligations
6. Must attend the yearly leadership seminar
7. Must attend regular meetings throughout the year as Directors see fit.

## Leadership Requirements/Clinics

All member of the HTHS leadership team must attend and complete designated training sessions.

## STUDENT STAFF

### Special Ops

Responsible for many of the logistical workings of the band such as getting areas ready for rehearsals, making sure sections are helping in keeping our areas clean, and general upkeep of facilities.

### Loading Crew

Responsible for loading and unloading the equipment truck before and after every performance. Loading crew will be appointed by the Directors.

### Library Staff

Responsible for the copying and distribution of all music. Only these individuals are allowed to use the copy machine or work in the music library.

### Lockers

Instrument lockers will be provided to students at no charge. Locks should be always kept on lockers. We are not responsible for items lost or stolen. The Directors and Drum Majors will assign lockers based on the size of the instrument. Students should keep their lockers orderly and free from trash at all times. **Under no circumstances should students keep food or other related products that would attract insects.**



## **All State Band**

The purpose of the All-State Band Festival is to distinguish the most outstanding band members in the state of Alabama and to provide the opportunity for a musical experience of the highest caliber.

All-State Band Festival will include three bands: Red Band, White Band, Blue Band. Those students with the highest scores will be assigned to the Red Band, next highest scores will be assigned to the White Band and the next highest scores will be assigned to the Blue Band.

If a student is accepted for All State Band / All State Jazz Band they are **REQUIRED** to attend notwithstanding any extenuating circumstance. Students failing to do so will not be allowed to audition/ participate in other honor bands.

Each student and parent will be responsible for making their own travel and lodging arrangements.

## **All State Jazz Band**

All-State Jazz Band is available to those students who are actively participating in Jazz Band. Audition requirements are available from the Directors. Each student and parent will be responsible for making their own travel and lodging arrangements.

## **District Honor Band**

The purpose of District Honor Band is to distinguish the most outstanding band members in Alabama Bandmasters Association, District IV and to give them the opportunity for a musical experience of the highest caliber.

If a student is accepted for District Honor Band they are **REQUIRED** to attend notwithstanding any extenuating circumstance. Students failing to do so will not be allowed to audition/ participate in other honor bands.

Because of the large expense of District Honor Band participation incurred by the band, each student and parent will be responsible for making their own travel arrangements.

## **Honor Bands**

Students will have the opportunity to submit applications to the various honor bands sponsored by colleges and universities. Selection into these groups is solely the right and responsibility of the host university and should in no way reflect upon the recommendations or quality of the students within the Hewitt-Trussville High School Band Program.

If a student is accepted for an Honor Band, they are **REQUIRED** to attend notwithstanding any extenuating circumstance. Students failing to do so will not be allowed to audition/ participate in other honor bands. If an honor band conflicts with a Hewitt-Trussville High School Band performance, the student will be expected to perform the Hewitt-Trussville High School Band obligations before any others.

Because of the vast number of honor bands throughout the school year, each student and parent will be responsible for making their own travel and lodging arrangements. Honor Bands other than Allstate and District IV Honor Bands are **NOT** excused absences from school.



## **Chamber Concert / Solo and Ensemble**

Solo and Ensemble occurs every spring and allows students to showcase their small group and solo work. A Chamber Concert may take place before solo and ensemble to allow parents and the community to see the hard work the students have placed on performing their music.

## **Recruiting Concerts**

We will do several concerts throughout the year at the various elementary schools to encourage the students to join band. These events will be announced ahead of time.

## **Miscellaneous Events**

There will be other events throughout the year that will require all or some of the band. These events will be announced ahead of time and often we will call for volunteers.

## **Homecoming**

Several events will be required of the band during the week of homecoming. Participation in all events is mandatory and graded.

## **Senior Night / Events**

Senior Night is usually at the last home football game of the year. Seniors, along with their parents, will be recognized on the field before the game. More information will be made available closer to the event.

## **Students Leaving the Program**

Any student who leaves the program after July 1<sup>st</sup> will NOT receive a reimbursement for fees.





# Hewitt-Trussville High School Instrumental Music Department Policy and Procedure Manual Agreement Form

By signing this agreement, the student agrees to the conditions and rules outlined in this band handbook for the school year 2022 – 2023. The student understands the requirements of this course and its extracurricular requirements. The student understands that failure to meet these requirements and obligations will have a damaging effect on their grade for this course. The student further understands that he/she has made a commitment that he/she is expected to fulfill to his/her best ability. The student accepts the daily homework of practice time on his/her respective instrument. **By signing this agreement, the student and family have noted the specific dates and times of performances throughout the year and understands his/her obligations to meet all these events; failure to perform at these performances will have a negative impact on the student's grade in the class.** The director will be sure to allow ample advance notice if necessary, changes in the performance schedule occur. The student further agrees to return all equipment, music, supplies to the music department in the same condition as they were received. These items include but are not limited to sheet music, music books, mouthpieces, neck straps, lyres and flip folders, pencils, leather music folders, textbooks, CD's, tapes and recordings. The student understands that he/she will be responsible for the replacement cost of these items if not returned in the same condition.

**I have read and understand the conditions, dates, and requirements of this course.**

Student's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Parent/Guardian's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Name/Photo Internet Authorization (please check one):

\_\_\_\_\_ I give permission for my son/daughter's PHOTO and NAME to appear on web publications

\_\_\_\_\_ I give permission for my son/daughter's PHOTO (**not name**) to appear on web publications

\_\_\_\_\_ I give permission for my son/daughter's NAME (**not photo**) to appear on web publications

If you have any questions, concerns, or suggestions, please do not hesitate to contact us at school via email: [Michael.Guzman@TrussvilleCitySchools.Com](mailto:Michael.Guzman@TrussvilleCitySchools.Com) or [Jerry.Adair@TrussvilleCitySchools.Com](mailto:Jerry.Adair@TrussvilleCitySchools.Com)

